



# SCHOOL ASSET COUNT

## Case Study: Fixed Asset – Local Education Authority

A local education authority required the support of RGIS to provide a **cost effective** alternative to the existing **fixed asset management program** for the schools within their authority

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A local education authority had an in-house team of six full time employees to complete asset counts and asset management, for the schools within the authority. The customer wanted a cost effective alternative of the asset management for the schools.

### REQUIREMENT

The local education authority needed a cost effective alternative to their current **fixed asset management program** for the schools within the authority region. The customer required the following:

- RGIS team were required to replace six full time employees and lower the local authority budget for **asset management**
- Perform the **asset counts** in a shorter time frame and at a lower cost than the current program
- Counts needed to take place within a **specific time frame**, the six week school holiday, so not to disrupt the school day for staff or pupils

### SOLUTION

RGIS created an **efficient data collection program** that used **experienced, local teams working together** with administrative school employees.

- Each selected location was completed in one day, **utilising RGIS' teams of local, experienced auditors**
- The scheduling team at RGIS, coordinated the timing of each **fixed asset inventory** with each of the schools themselves
- All locations were scheduled to ensure no disruption to pupils or staff

### RESULTS

The local education authority was able to complete **asset counts** in all locations across the six weeks holiday – this had previously taken a full year to complete.

- Full time asset management positions were no longer needed so the local education authority could utilise those staff members for other requirements
- All fixed assets across all buildings were **inventoried in one day per location**, by dedicated RGIS teams
- The more **efficient process** led to **better asset inventory results at a lower cost**, with a **better understanding** of how many assets were in which location
- **Reduced over ordering** and **budget spend**



The local education authority found that partnering with RGIS meant a **more efficient process** led to **better asset inventory results at a lower cost**

The customer now had a **better understanding** of how many assets were in each school which **reduced over ordering and budget spend**



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Warehouse Inventory



Accurate Data



Utilising Existing Assets



Reduced Costs



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